

Jack Leventhal Branch No. 41 National Association of Letter Carriers

BROOKLYN LETTER CARRIERS ASSOCIATION

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GRIEVANCE INVESTIGATION REQUEST

Station: _____

Request Date: _____

Supervisor: _____

Incident Date: _____

Shop Steward/NALC Rep: _____

Grievant: _____

Violation: Contract Article: _____ Local Item: _____ Manual: _____

Identify Problem: _____

If grievance concerning a medical issue and medical documentation is required, this area is for the purposes of giving permission to the NALC to have this information released to them by the grievant.

Grievant's signature: _____ Date: _____

As per Articles 17 & 31 of the National Agreement, I am requesting the following information:

Supervisor's Signature that documents were given: _____ Date: _____

Steward's Signature that documents were received: _____ Date: _____

As per Article 17, I also request steward's time to investigate and file the appropriate grievance:

Investigation Date: Prior to _____

Approx Time Needed to Process: _____

Informal Step A Date: Prior to _____

Approx Scheduled Time: _____

Supervisor's Signature: _____

Steward's Signature: _____